

**THE VIRGINIA BOARD FOR
WASTE MANAGEMENT FACILITY OPERATORS
MEETING MINUTES**

The Virginia Board for Waste Management Facility Operators met on Tuesday, March 30, 2004 at 10:00 AM, in Conference Room 4 West at the offices of the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia.

The following members of the Board were present:

John S. Austin (Chairman)
Harry E. Gregori, Jr.
Dan Miles (Vice Chairman)
W.A. Dennison
Thomas H. Wade
Mark E. Brandon
Debra Jacobs

The following members of DPOR staff were present during some or all of the meeting:

Louise Fontaine Ware, Director
Sandra Whitley Ryals, Chief Deputy Director
Karen O'Neal, Deputy Director, Regulatory Programs
David E. Dick, Executive Director
Chris Olson, Licensing Specialist

No representative of the Office of the Attorney General was present.

Chairman Austin finding a quorum of the Board present, called the meeting to order at 10:05 AM. **Call to Order**

The Board agreed without dissent to approve the agenda as prepared by staff. The agenda is attached. **Adopt Agenda**

Mr. Gregori moved that the Board approve the minutes of its October 2, 2003 meeting. Mr. Miles seconded the motion, which was carried unanimously by seven aye votes (Messrs. Austin, Brandon, Dennison, Gregori, Miles, and Wade; and Ms. Jacobs). **Approval of Board Minutes**

Chairman Austin opened the floor for public comment. No members of the public were present. **Public Comment Period**

The Board received training course applications for Class I and **Training Course**

Class III training from Earth Compliance Solutions. David Dick informed the Board of the procedures previously used by the Board to approve training courses. **Application**

Mr. Dennison moved that the Board appoint individuals to review and approve the Class I and Class III training from Earth Compliance Solutions. Mr. Gregori seconded the motion, which was carried unanimously by seven aye votes (Messrs. Austin, Brandon, Dennison, Gregori, Miles, and Wade; and Ms. Jacobs).

The Board agreed without dissent to have Mr. Miles and Mr. Austin review the Class III application and to have Ms. Jacobs and Mr. Wade review the Class I application.

The Board received an Economic Impact Analysis from the Department of Planning and Budget (DPB) on October 23 regarding the Board's proposed regulation amendments. DPB rejected the proposed amendments. **Proposed Regulations Update**

The Board discussed creating a new category of licensure for composting. Mr. Dennison moved that the Board create a separate classification of licensure for composting, which would not include yard waste. Mr. Gregori seconded the motion which passed. Members voting "YES" were Messrs. Brandon, Dennison, Gregori, Miles, and Wade; and Ms. Jacobs. Mr. Austin abstained.

The Board discussed the training requirements that will be required for the new composting classification. The Board agreed without dissent to have Mr. Gregori work with Mr. Dick to create training requirements for the composting classification for the Board to review at its next meeting.

The Board agreed without dissent to continue with the current officers for the upcoming year. **Election of Officers**

The Board established its next meeting to be May 26, 2004. **Next Meeting**

Mr. Wade stated that there was some interest in having the Board hold a meeting in September to coincide with the annual show for the Southwest Virginia Solid Waste Management Association in Bristol, Virginia. **Other Business**

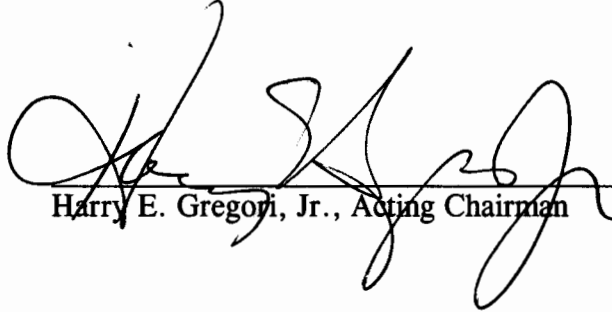
The Board took no action.

Chairman Austin asked the Board members to complete their **Conflict of Interest**

conflict of interest forms and travel vouchers.

Forms

Chairman Austin, finding no further business to conduct, Adjournment
adjourned the meeting at 12:20 PM.



Harry E. Gregori, Jr., Acting Chairman



Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of the Records

VIRGINIA BOARD FOR
WASTE MANAGEMENT FACILITY OPERATORS

TENTATIVE AGENDA

BOARD MEETING, TUESDAY MARCH 30, 2004

10:00 A.M., CONFERENCE ROOM 4 WEST

DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
3600 WEST BROAD STREET
RICHMOND, VIRGINIA 23230

- I. CALL TO ORDER
- II. ADMINISTRATIVE MATTERS
 1. Approval of Agenda
 2. Approval of Board Minutes of October 2, 2003
- III. PUBLIC COMMENT PERIOD
- IV. TRAINING COURSE APPLICATION
 - Earth Compliance Solutions – Class I and Class III
- V. PROPOSED REGULATIONS
 3. DPB Economic Impact Analysis
 4. Board-Proposed Amendments to Training Courses
 5. Response from Training Providers Concerning the Board's Proposed Amendments
 6. Examination Content – Outline for Class I and Class II
 7. Maryland Composting Examination Study Guide and Old Examination
- VI. ELECTION OF OFFICERS
- VII. SET NEXT MEETING DATE
- VIII. OTHER BUSINESS
- IX. ADJOURN

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8595 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]

1. Name: John S. Austin
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

Signature:

3/30/04
John S. Austin

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

1. Name: Harry E. Gregori, Jr.
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

NONE
6. I declare that:
 - (a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

N/A
 - (b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

3/20/04

Signature:



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

1. Name: Dan Miles
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

3/30/04

Signature:

Dan Miles

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]

1. Name: W. A. Dennison
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: N/A

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: Municipality

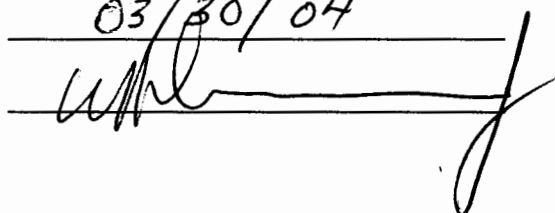
owns & operates a waste management facility.

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

03/30/04

Signature:



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**


1. Name: Thomas H. Wade
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 3-30-04

Signature: 

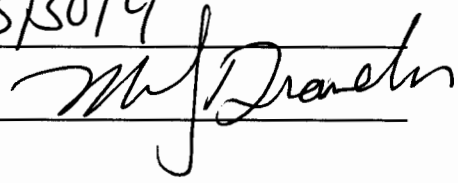
**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

1. Name: Mark E. Brandon
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:
 - (a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: _____

 - (b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 3/30/14
Signature: 

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of
State Government [§2.1-639.13(D)] and
Local Government [§2.1639.14(E)]**

1. Name: Debra A. Jacobs
2. Title: Board Member -Waste Management Facility Operators
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction: N/A

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction: N/A

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 3/30/04
Signature: Debra J. Jacobs